

# London Pro Arte Choir



Trustees' report and accounts

Year ended 31 August 2022

Charity number 276361

[www.lpac.org.uk](http://www.lpac.org.uk)

## Report of the trustees for the year ended 31 August 2022

The trustees of the London Pro Arte Choir present the annual report and financial statements for the year ended 31 August 2022. The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

### Objectives and activities for the public benefit

The objectives of the choir as set out in the constitution are "to educate the public and members of the choir in music by the presentation of concerts and other activities". In addition the choir raises money for charities at concerts. This year we had retiring collections at our December concert which raised £401.75 for Strength and Learning Through Horses and at our March concert which raised £1,045 for the Disasters Emergency Committee Ukraine Appeal. The choir has had regard to the Charity Commission's guidance on public benefit.

### Achievements and performance during the year

The choir promoted four concerts during the year, all at St. Michael's Church, Mill Hill:

9 November 2021	Haydn Purcell McDowall Duruflé	Te Deum Laudamus Praise the Lord, O Jerusalem Psalm 65 Requiem
11 December 2021	Handel	Choruses from Messiah Carols for choir and audience
26 March 2022	Mendelssohn	Elijah
2 July 2022	Handel	Chandos anthems 4, 8 & 10

We had 36 Thursday evening rehearsals to train members in singing and prepare for concerts. We also had a social event to raise funds to support the concerts.

### Financial review

In 2021-22 our income was £18,699 (2020-21: £9,704) and our expenditure was £20,244 (2020-21: £7,815) giving a deficit of £1,544 (2020-21: surplus £1,889).

The choir's income comes primarily from concert tickets, members' subscriptions, sponsorship and donations from choir members. The size of the choir stayed at around 50 of whom some 40 were active. Concessions are available for members who cannot afford the full subscription or are under 25.

We were grateful for sponsorship of £1,500 from the Williams Church Music Trust and £1,000 from the John Laing Charitable Foundation which had been held over during the pandemic and was recorded as deferred income in the 2020-21 accounts.

## **Risk management**

Our principal risk is promoting concerts which make a deficit. We manage this risk by limiting the number of concerts with orchestral accompaniment, budgeting and monitoring our costs closely and seeking sponsorship and other sources of income.

## **Effects of Covid-19**

We had to make some changes at concerts such as not having drinks in the Autumn term and not having produce stalls to reduce the risk of spreading Covid-19. Our audiences and choir numbers were also down initially but are now recovering.

## **Reserves**

We ended the year with reserves of £5,647 (2021: £7,191), which are all unrestricted. The reserves are nearly all in bank deposits and needed to cover concert deficits and ensure we can meet our obligations. Our target reserves are between £5,000 and £10,000.

## **Plans for the future**

We intend to promote a similar pattern of concerts and other activities in 2022-23. We will be adding a Come and Sing workshop to attract new members. We have chosen the musical programme in order to attract audiences and keep costs down. We aim to grow the size of the choir and audiences to increase income in order to avoid a deficit.

## **Structure, governance and management**

The choir is an unincorporated association operating under a constitution which was adopted on 18 January 1996 and amended on 24 February 2005 and 26 January 2006. The choir is governed by the trustees who form the management committee and are elected at the AGM. Casual vacancies are filled by co-option by the committee. All committee members have specific roles and they are supported by other choir members. Induction and training is provided informally as required by other choir members. No choir members receive any remuneration, but any expenses incurred on behalf of the choir are reimbursed.

The overall programme for the year is decided by the committee and Musical Director. The financial plans and detailed arrangements are decided by the committee and the chairman as appropriate. Detailed musical decisions including rehearsals and selection of performers are taken by the Musical Director, in consultation with the committee. The choir has no employees and the Musical Director, accompanist, soloists and orchestral players are all freelance professionals. The fees of the Musical Director and accompanist are reviewed periodically based on CPI and the remuneration of other performers is negotiated based on market rates.

**Charity registration**      **London Pro Arte Choir** number 276361

**Address**

The choir does not have an office but can be contacted via St Michael's Church, Flower Lane, London NW7 2JA or at [info@lpac.org.uk](mailto:info@lpac.org.uk).

**Trustees**

Loretta Cox	Chairman
Shirley Durling	Box office
Keith Ellen	Concert manager
Gill Ellen	Social events
Carole Endersby	Publicity
Catrin Bradley	Minutes secretary
Hadley Hunter	Treasurer
Judy Vicary	Librarian

**Professional musicians**

Tom Winpenny	Musical Director
Martyn Noble	Accompanist

**Independent examiner**    Will Fyans

**Bankers**                      Metro Bank

**Website**                      [www.lpac.org.uk](http://www.lpac.org.uk)

Approved by the trustees on 20 September 2022



Loretta Cox (Chairman)

## LONDON PRO ARTE CHOIR ACCOUNTS FOR YEAR ENDED 31 AUGUST 2022

<u>RECEIPTS AND PAYMENTS</u>	<b>2021-22</b>	<b>2020-21</b>
<b><u>Receipts</u></b>		
Books	77	-
Donations	1,099	1,855
Drinks	170	-
Friends	210	-
Gift Aid	2,045	1,469
Miscellaneous	-	1,500
Music hire	83	-
Programmes	1	-
Rebates	5	5
Sponsorship	2,500	-
Subscriptions	8,030	4,875
Tickets	4,123	-
<b>Total receipts</b>	<b><u>18,699</u></b>	<b><u>9,704</u></b>
<b><u>Payments</u></b>		
Accompanist	4,365	2,613
Charity	1,447	-
Church/hall hire	2,816	520
Conductor	6,805	3,875
Credit card fee	69	20
Drinks	52	62
Food	34	-
Gifts	17	84
Instrument hire/tuning	400	-
Insurance	95	91
Licences and memberships	161	200
Miscellaneous	6	77
Music hire/purchase	236	111
Orchestra	1,530	-
Printing and publicity	51	-
Programmes	57	-
Soloists	1,990	50
Website	113	113
<b>Total payments</b>	<b><u>20,244</u></b>	<b><u>7,815</u></b>
<b>Surplus (Deficit)</b>	<b><u>(1,544)</u></b>	<b><u>1,889</u></b>
 <b><u>BALANCE SHEET</u></b>		
	<b>31 Aug 2022</b>	<b>31 Aug 2021</b>
Cash	7,722	9,502
Stock	140	151
Debtors	-	38
Deferred income	(2,215)	(2,500)
<b>Assets</b>	<b><u>5,647</u></b>	<b><u>7,191</u></b>
<b>Funds</b>	<b><u>5,647</u></b>	<b><u>7,191</u></b>

All receipts, payments and funds are unrestricted

*Hadley Hunter*

Approved by the trustees on 20 September 2022  
Hadley Hunter (Treasurer)  
Registered charity 276361



**Section A** *Independent Examiner's Report*

**Report to the trustees/  
members of**

London Pro Arte Choir

**On accounts for the year  
ended**

31 August 2022

**Charity no  
(if any)**

276361

**Set out on pages**

1-4

**Respective  
responsibilities of trustees  
and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
statement**


**examiner's** In connection with my examination, no material matters have come to my attention (other than that disclosed below \*) which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**



**Date:**

13 October 2022

**Name:**

Norman William Fyans

**Relevant professional  
qualification(s) or body (if  
any):**

Certified Accounting Technician

**Address:**

89 Chalet Estate

Hammers Lane

London NW7 4DL

**Section B**

**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of  
any items that the  
examiner wishes to  
disclose.**

None