

London Pro Arte Choir



Trustees' report and accounts

Year ended 31 August 2023

Charity number 276361

www.lpac.org.uk

Report of the trustees for the year ended 31 August 2023

The trustees of the London Pro Arte Choir present the annual report and financial statements for the year ended 31 August 2023. The financial statements have been prepared in accordance with the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities.

Objectives and activities for the public benefit

The objectives of the choir as set out in the constitution are "to educate the public and members of the choir in music by the presentation of concerts and other activities". In addition the choir raises money for charities at concerts. This year we had a retiring collection at our December concert which raised £581.25 for the Disasters Emergency Committee Ukraine Appeal. The choir has had regard to the Charity Commission's guidance on public benefit.

Achievements and performance during the year

The choir promoted four concerts during the year, all at St. Michael's Church, Mill Hill:

19 November 2022	Haydn Mozart	Maria Theresa mass Requiem
10 December 2022	Carols for choir and audience	
18 March 2023	Rossini	Petite messe solennelle
17 June 2023	Ayres Stoll Byrd Moeran Ayres Elgar Stanford Shearing	Summer is icumen in All the world's a stage O mistress mine Songs of springtime Reasons for singing As torrents in summer The blue bird Songs and sonnets

We had 37 Thursday evening rehearsals to train members in singing and prepare for concerts. We also had social events to raise funds to support the concerts.

Financial review

In 2022-23 our income was £27,090 (2021-22: £18,699) and our expenditure was £27,114 (2021-22: £20,244) giving a deficit of £24 (2021-22: deficit £1,544).

The choir's income comes primarily from concert tickets, members' subscriptions, sponsorship and donations from choir members. The size of the choir stayed at around 50 of whom some 40 were active. Concessions are available for members who cannot afford the full subscription or are under 25.

We were grateful for sponsorship of £2000 from the Williams Church Music Trust and £1000 from the John Laing Charitable Foundation.

Risk management

Our principal risk is promoting concerts which make a deficit. We manage this risk by limiting the number of concerts with orchestral accompaniment, budgeting and monitoring our costs closely and seeking sponsorship and other sources of income.

Reserves

We ended the year with reserves of £5,623 (2022: £5,647), which are all unrestricted. The reserves are nearly all in bank deposits and needed to cover concert deficits and ensure we can meet our obligations. Our target reserves are between £5,000 and £10,000.

Plans for the future

We intend to promote a similar pattern of concerts and other activities in 2023-24. We have chosen the musical programme in order to attract audiences and keep costs down. We aim to grow the size of the choir and audiences to increase income in order to avoid a deficit.

Structure, governance and management

The choir is an unincorporated association operating under a constitution which was adopted on 18 January 1996 and amended on 24 February 2005 and 26 January 2006. The choir is governed by the trustees who form the management committee and are elected at the AGM. Casual vacancies are filled by co-option by the committee. All committee members have specific roles and they are supported by other choir members. Induction and training is provided informally as required by other choir members. No choir members receive any remuneration, but any expenses incurred on behalf of the choir are reimbursed.

The overall programme for the year is decided by the committee and Musical Director. The financial plans and detailed arrangements are decided by the committee and the chairman as appropriate. Detailed musical decisions including rehearsals and selection of performers are taken by the Musical Director, in consultation with the committee. The choir has no employees and the Musical Director, accompanist, soloists and orchestral players are all freelance professionals. The fees of the Musical Director and accompanist are reviewed periodically based on CPI and the remuneration of other performers is negotiated based on market rates.

Charity registration **London Pro Arte Choir** number 276361

Address

The choir does not have an office but can be contacted via St Michael's Church, Flower Lane, London NW7 2JA or at info@lpac.org.uk.

Trustees

Loretta Cox	Chairman
Shirley Durling	Box office
Keith Ellen	Concert manager
Gill Ellen	Social events
Carole Endersby	Publicity
Catrin Bradley	Minutes secretary
Hadley Hunter	Treasurer
Judy Vicary	Librarian

Professional musicians

Tom Winpenny	Musical Director
Martyn Noble	Accompanist

Independent examiner Will Fyans

Bankers Metro Bank

Website www.lpac.org.uk

Approved by the trustees on 3 October 2023



Loretta Cox (Chairman)

LONDON PRO ARTE CHOIR ACCOUNTS FOR YEAR ENDED 31 AUGUST 2023

RECEIPTS AND PAYMENTS	2022-23	2021-22
Receipts		
Books	43	77
Donations	2,707	1,099
Friends income	225	210
Gift Aid	2,720	2,045
Music hire income	286	83
Produce	284	-
Programme sales	-	1
Raffle/tombola	551	-
Rebates	18	5
Refreshments	373	216
Social events	1,563	310
Sponsorship	3,000	2,500
Subscriptions	10,020	8,030
Tickets	5,300	4,123
Total receipts	27,090	18,699
Payments		
Accompanist	5,045	4,365
Charity	581	1,447
Church/hall hire	3,508	2,816
Conductor	7,310	6,805
Credit card fee	94	69
Drinks	180	52
Food	220	34
Gifts	104	17
Instrument hire/tuning	2,520	400
Insurance	99	95
Licences and memberships	263	161
Miscellaneous costs	19	6
Music costs	534	236
Orchestra	3,855	1,530
Printing and publicity	184	51
Programme printing	85	57
Soloists	2,400	1,990
Website	113	113
Total payments	27,114	20,244
Surplus (Deficit)	(24)	(1,544)
BALANCE SHEET		
	31 Aug 2023	31 Aug 2022
Cash	8,865	7,722
Stock	177	414
Deferred income	(3,400)	(2,215)
Creditors	(20)	-
Assets	5,623	5,647
Funds	5,623	5,647

All receipts, payments and funds are unrestricted

Hadley Hunter

Approved by the trustees on 3 October 2023
Hadley Hunter (Treasurer)
Registered charity 276361



Section A Independent Examiner's Report

**Report to the trustees/
members of**

London Pro Arte Choir

**On accounts for the year
ended**

31 August 2023	Charity no (if any)	276361
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Set out on pages

1-4

**Respective
responsibilities of trustees
and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement In connection with my examination, no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 3 October 2023

Name: Norman William Fyans

Relevant professional qualification(s) or body (if any): Certified Accounting Technician

Address: 89 Chalet Estate
Hammers Lane
London NW7 4DL

Section B Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

None